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STATE OF DELAWARE  
**DEPARTMENT OF STATE**  
DIVISION OF PROFESSIONAL REGULATION

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<b>PUBLIC MEETING MINUTES:</b>	<b>BOARD OF CLINICAL SOCIAL WORK EXAMINERS</b>
<b>MEETING DATE AND TIME:</b>	<b>Monday, November 17, 2008 at 9:00 a.m.</b>
<b>PLACE:</b>	861 Silver Lake Boulevard, Dover, Delaware <b>Conference Room A</b> , second floor of the Cannon Building
<b>MINUTES APPROVED</b>	January 5, 2009

#### **MEMBERS PRESENT**

Ralph Robinson, Professional Member, **President**, Presiding  
Philip Thompson, Professional Member, **Vice President**  
Diane Postell, Professional Member, **Secretary**  
Fran Franklin, Professional Member  
Barbara Reed, Public Member  
Louise Allen Frazier, Public Member

#### **DIVISION STAFF/DEPUTY ATTORNEY GENERAL PRESENT**

Eileen Kelly, Deputy Attorney General  
Shauna Slaughter, Administrative Specialist II

#### **MEMBERS ABSENT**

John Horsman, Public Member

#### **ALSO PRESENT**

Gail Levinson, Clinical Social Work Society of Delaware  
Julie Jenks Zorach, Clinical Social Work Society of Delaware

#### **CALL TO ORDER**

Mr. Robinson called the meeting to order at 9:04 a.m.

#### **REVIEW OF MINUTES**

The Board reviewed the October 20, 2008 minutes for approval. Mr. Thompson made a motion, seconded by Dr. Franklin, to approve the minutes as presented. Motion unanimously carried.

#### **UNFINISHED BUSINESS**

##### **Review Additional Documentation for Previously Tabled Application – Venice Garner**

The Board reviewed the updated supervisory reference form submitted for Ms. Garner's licensure application. Mr. Thompson made a motion, seconded by Ms. Postell, to approve the application. Motion unanimously carried.

### Continued Discussion Regarding Letter from National Association of Scholars Regarding CSWE Accreditation

Mr. Robinson made a motion, seconded by Dr. Franklin, that he review the letter and documentation sent by National Association of Scholars, and draft a response to be sent to them. The Board will review the draft at the January meeting. Motion unanimously carried.

### Review Email from Sachin Karnik Regarding Supervision

The Board reviewed an email from Mr. Karnik regarding the supervision requirement he must adhere to based on the terms of the Order for his probationary period. Mr. Karnik advised the Board that he is having difficulty finding supervision by an LCSW because it has not been at least five years since his criminal conviction, which is required by most employers. He requested that the Board allow his current supervisor, Dr. Susan Edgar, to provide his supervision and send progress reports during his probationary period. Dr. Robinson made a motion, seconded by Dr. Franklin, to have the order changed to allow Dr. Edgar to provide the supervision. Motion unanimously carried. The Board will review the updated order at the next meeting.

### **NEW BUSINESS**

#### Review of Application to sit for the ASWB exam – April Haupt

The Board reviewed Ms. Haupt's application to sit for the ASWB exam. Mr. Thompson made a motion, seconded by Ms. Reed, to approve the application. Motion unanimously carried.

#### Review of Application for Licensure by Reciprocity – Marilyn Lawson

The Board reviewed Ms. Lawson's application for licensure by reciprocity. Mr. Thompson made a motion, seconded by Dr. Franklin, to approve the application. Motion unanimously carried.

#### Review of Application for Licensure by Reciprocity – Maria Hocker

The Board reviewed Ms. Hocker's application for licensure by reciprocity. Mr. Thompson made a motion, seconded by Dr. Franklin, to approve the application. Motion unanimously carried.

#### Review Requests for Inactive Status

The Board reviewed Jennifer Mallowney's request for an extension of the inactive status on her license. Ms. Reed made a motion, seconded by Dr. Franklin, to approve the request. Motion unanimously carried.

The Board reviewed Cheryl Borck-Hadley's request for an extension of the inactive status on her license. Ms. Reed made a motion, seconded by Dr. Franklin, to approve the request. Motion unanimously carried.

The Board reviewed Marie Miller's request to place her license on inactive status. Ms. Reed made a motion, seconded by Dr. Franklin, to approve the request. Motion unanimously carried.

#### Assign Complaint

Ms. Postell agreed to be the complaint contact for Complaint #31-05-08.

### **OTHER BUSINESS BEFORE THE BOARD (FOR DISCUSSION ONLY)**

A discussion took place regarding the continuing education credits required during the initial licensure period. A licensee who was licensed in Delaware half way through the license period, and is also licensed in another state, wants to know if the CE she took for the other state could be used toward the CE required for DE, if it was taken within our licensing period, but before her initial licensure period started. Per the Board's regulations and the licensing date "the licensee must complete 25 hours of CE during his or her initial licensing period." The licensee will be informed that she will not be able to use CE obtained prior to her initial Delaware licensing date.

Dr. Franklin spoke regarding the ASWB Annual Meeting. She advised the Board of the highlights and main topics discussed.

### **CORRESPONDENCE**

#### **ASWB – Association News – October 2008 Edition**

Ms. Slaughter advised the Board that she has received the October 2008 edition of the ASWB Association News if anyone is interested in reviewing it.

### **PUBLIC COMMENT**

Ms. Levinson questioned what happened at the subcommittee held on October 20, 2008. The Board advised Ms. Levinson that the subcommittee is scheduled to meet immediately after the board meeting today, and they could provide her with an update then if she will be staying. She advised she was staying and that she was fine with being updated by the subcommittee.

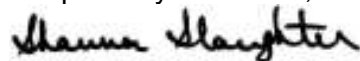
### **NEXT MEETING**

The next meeting will be held on January 5, 2009, at 9:00 a.m. in Conference Room B.

### **ADJOURNMENT**

Dr. Franklin made a motion, seconded by Ms. Postell, to adjourn the meeting. Motion unanimously carried. There being no further business before the Board, the meeting adjourned at 10:05 a.m.

Respectfully submitted,



Shauna Slaughter, Administrative Specialist II  
Delaware Board of Clinical Social Work Examiners